



TENDER REFERENCE: GFFO /SOH/MID-P/2023 – 1/2/3

Merti Integrated Development Program (MID-P) is announcing an **open tender the Rehabilitation of 3 Boreholes in Cherab and Oldonyiro Ward In Isiolo County**

1) ABOUT THIS TENDER PROCESS

Context of the tender process

Hoffnungszeichen | Sign of Hope e.V. (SoH) is a humanitarian and development organisation promoting Human Rights, providing Humanitarian Assistance and Development Cooperation in several countries around the world. Based in Constance, Germany, SoH is dedicated to helping those in distress and exploited people worldwide. In Northern Kenya, South Sudan and Ethiopia, SoH implements a project funded by the German Federal Foreign Office (GFFO) to support severely food insecure communities through improved access to MPCA, WASH, protection services, food support and capacity building. MID-P is a partner organisation to SoH, responsible for implementation of project in Isiolo County.

Invitation to tender

MID-P is looking for eligible contractors who can rehabilitate three boreholes in Isiolo County. This Request for bids is open to all legally-constituted companies that can provide the requested service and have legal capacity to deliver in the country, or through an authorized representative.

Procurement proces

Open Tender Procedure

Purchaser

Merti Integrated Development Programme (MID-P)

PO BOX 687-60300

Isiolo, Kenya

Terms of contract

One time service

Submission of Quotations

Deadline: Quotations have to be submitted before 23rd November,2023 by 5:00pm EAT (Eastern Africa Time)

Submission: All interested bidders are invited to submit their bid in electronic form only, to the email address midp2003@gmail.com CC. info@midpkenya.org with the subject line: **GFFO /SOH/MID-P/2023 – 1/2/3: TENDER FOR THE REHABILITATION OF BORHOLES** on or before **23rd November 2023, 5:00 PM EAT** All documents shall be encrypted PDF documents. The password for the documents shall be shared in a separate e-mail. If bidders fail to submit a password, their offer will not be considered.

The submission can also be done through hand delivery to Merti Integrated Development Programme (MID-P) , P.O BOX 687- 60300 Office in Merti/Isiolo.

Accepted currencies of the quotations: All prices shall be quoted in KES

Accepted languages of the offers: English.

Questions?

In case of any need for clarification, please write to midp2003@gmail.com CC. info@midpkenya.org

2) TECHNICAL SPECIFICATIONS/TERMS OF REFERENCE

A) Scope of work

The tender is for undertaking the following components as per drawing annex and BoQ as per annexes indicated in each lot:

Lot 1: GFFO /SOH/MID-P/2023- 1 – Tender for the Construction of one 50 cubic metres Elevated Steel Tank and Installation 2.5Km HDPE pipeline in Merti as per drawing annexes: 1,2,3,4 and BoQ annex 1

Lot 2: GFFO /SOH/MID-P/2023- 2 – Tender for rehabilitation of Korbesa water supply at Riiga and Saleti village drawing Annex 5 & 7 and BoQ annex 2

Lot 3: GFFO /SOH/MID-P/2023- 3 – Tender for rehabilitation of Oldonyiro water supply at Kambi Soko drawing Annex 6 and BoQ annex 3

Kindly download all the drawings and BOQ annexes from www.midpkenya.org

Alternative offers will not be accepted.

MID-P reserves the right to award the contract based on the first and non-negotiated quotation.

B) Eligibility criteria

The invitations for the bids are open to all interested eligible construction companies/contractors duly registered with the National Government, County Government and National Construction Authority and any other relevant Government entities

Interested service providers must meet the following eligibility criteria to participate in this tender:

- Legal registration proving that the bidder is authorised to work under the Kenyan law and that the bidder meets all required legal regulations.
- Financial Capacity
- Relevant experience, demonstrating a proven track record in construction
- Qualified Staff: Project engineer, Foreman, Supervisor, Artisans.
- Resources and Facilities: Possess the necessary resources, equipment, and facilities to facilitate implementation of the project to completion
- Participation in the site visit

C) Timeframe

Activity	Date
Invitation to tender	13th November 2023
Site visit for interested contractors – (All interested contractors to meet at MID-P Merti Office)	17th November 2023 10.00 A.M
Bidder questions regarding the tender until	20th November 2023
Submission of quotations until: deadline	23rd November 2023,5:00PM EAT
Information about planned awarding	27th November 2023
Award of Contract	30th November 2023
Binding period, day until which the quotations have to remain valid	31st December 2023

Start of the project Implementation	1st December 2023
End of project implementation	31st December 2023

D) Application process

This is an open tender procedure. All interested bidders are requested to submit their bid in electronic form to the email address midp2003@gmail.com CC. info@midpkenya.org with the subject line: **GFFO /SOH/MID-P/2023 – 1/2/3: TENDER FOR THE REHABILITATION OF BORHOLES** on or before **23rd November 2023, 5:00 PM EAT**. Bids received after deadline will not be considered. If offers are incomplete, bidders may be able to hand in missing documents within a deadline upon request by MID-P. MID-P reserves the right to extend the deadline for submission, if necessary.

The submission can also be done through hand delivery to Merti Integrated Development Programme (MID-P) , P.O BOX 687-60300 Office in Merti/Isiolo

E) Required documents

- Provide all documents needed to fulfil requirements under (B)
- Technical proposal (as per Terms of Reference above).
- Financial proposal, incl. payment terms in KES. (BOQ in annex download from www.midpkenya.org)
- Bank verification or bank Bond of at least 5% of the total work cost
- Documents confirming the right to carry out the relevant activity (e.g. company registration, certificates, license, NCA 6certification - Building Works. Water Works and/or Solar Works etc.).
- Information proving availability of qualified staff including Curriculum Vitae for senior managements staff including copies of Certificates of registration with Engineers board of Kenya
- Proof of ownership/lease of machineries required to facilitate the services needed for the works
- Signed supplier declaration form as per annex 1
- Certificate issued at the site for participating in the borehole site visit
- At least three references for similar projects (not older than 3 years).
- Timeframe of the planned works with finishing date should not later than 31st December 2023

Additional information:

- The financial proposal/quotation shall contain all the prices for the individual services and items as well as the total price (with VAT being stated separately).
- All prices shall be quoted in KES.

- All of the side expenses (taxes, deliveries etc.) should be included into ultimate bid price. Any expenses exceeding bid price shall not be covered.
- Accepted languages of the offers: English.
- Please also state the reference number **GFFO /SOH/MID-P/2023 – 1/2/3: TENDER FOR THE REHABILITATION OF BORHOLES** in your cover letter
- The provided document scans must be legible and of good quality.
- The bidder is responsible for the accuracy of the information provided in the proposal.
- The bidder agrees that MID-P does not return materials submitted at any stage of the tender or cater for any cost incurred while preparing the bids and visiting the site to verify the needs.
- The contract will be set up by MID-P. A contract set up by bidders won't be accepted.
- Participation in the site visit is mandatory for participating in this tender process. If bidders cannot hand in the respective certificate with their bid, the offer will be excluded.

F) Evaluation of quotations and aware criteria

The contract will be awarded upon the evaluation of both price and technical evaluation.

Award Criteria	
Price	50%
Proven prior experience	30%
Delivery time (Estimated period within which work will be completed)	20%

The price will be assessed according to the stated price in the quotation including discounts.

Should two or more offers have the same price, lots will be drawn.

G) Award

The winner of the tender process will be selected within 7 business days from the deadline – with the possibility of extending this period if necessary to clarify the information contained in the proposals in writing.

Tender results will be communicated to all participants no later than 5 business days from the date of the decision on the winner by sending an email to the bidders. The winner of the tender will be sent a corresponding email within 5 business days from the moment when such a winner is selected.

In the event of a possible extension of the tender deadline by MID-P, the binding period shall be extended, even if its expiry is determined according to a specific date or time, by the period by which the tender deadline is extended, unless otherwise agreed.

Annex 1: Supplier Declaration¹

We, _____ (name of company) hereby declare that

1. we comply with our national law, assure that our business professionally reliable and we can fulfill our contractual obligations,
2. we are providing you with all the information required in connection with participation in a tender,
3. we are not involved in fraud, corruption and criminal activities,
4. we guarantee that products from approved suppliers,
5. we guarantee to maintain the cold chain for medical and food supplies, where appropriate,
6. we respect basic social rights and working conditions,
7. we avoid the connection with a party to a conflict,
8. we are not involved in the supply or transport of illicit arms and/or land-mines,
9. we are not involved in the unethical exploitation of natural resources, in particular sensitive commodities such as precious metals, stones and rare earths,
10. we avoid environmental damage,
11. we pay special attention to the protection of child rights and condemn child labor,
12. we avoid conflict of interests in all our business activities,
13. we support the local economy where possible,
14. we adhere to the Hoffnungszeichen | Sign of Hope e.V. code of conduct and additional safeguarding documents (e.g., sexual exploitation and abuse and child protection policy).

¹ Please translate if appropriate in respective language

