



## Merti Integrated Development Programme (MID-P) is announcing an open **TENDER FOR THE SUPPLY OF AGROFORESTRY TREES SEEDLINGS**

### 1) **ABOUT THIS TENDER PROCESS**

#### **About MID-P**

Merti Integrated Development Programme (MID-P) began as a Community Based Organization in 2000 and was registered with NGO Coordination Board in 2003 as a National Non-Governmental Organization (NGO). MID-P envisions an Empowered, Just, Equitable and Resilient society in Northern Kenya.

#### **Invitation to tender**

MID-P has been implementing a three-year Project Applying the Water-Energy-Food Nexus to promote Ecosystem Based Adaptation in the Ewaso Ng'iro North River Catchment, Kenya (**ENNEbA**) to support the Government of Kenya (Gok), five County Governments (Laikipia, Samburu, Isiolo, Meru, and Nyeri), local communities, and agro-based private enterprises in promoting Ecosystem-based Adaptation (Eba) practices. The project focuses on integrated planning for water, energy, agriculture, and land use to enhance climate resilience in the Ewaso Ng'iro North Catchment Area (ENNCA). Given that Kenya is a water-scarce country, with 80% of its landmass classified as arid and semi-arid (ASAL), the project addresses climate change vulnerabilities such as droughts, floods, and land degradation. Through the application of Eba and nexus approaches, the project facilitates the co-production of knowledge with stakeholders on climate impacts and promotes sustainable adaptation measures to improve livelihoods in the region. The ultimate goal is to ensure that people, animals, and ecosystems in ENNCA have adequate access to water and energy, contributing to food security, climate resilience, and sustainable development within a low-carbon green economy.

As part of its implementation, MID-P is inviting eligible vendors to supply tree seedlings in Laikipia County. This tender is **open only to legally registered companies based in Laikipia County** that have the capacity to provide the required service and are authorized to operate in Kenya, either directly or through an authorized representative.

#### **Procurement process**

Open Tender Procedure

#### **Purchaser**

Merti Integrated Development Programme (MID-P),  
P.O. Box 687-60300  
Isiolo, Kenya

Terms of contract

One time service

## Submission of Quotations

**Deadline:** Quotations have to be submitted before **25<sup>th</sup> April 2025 by 5:00 pm EAT** (Eastern Africa Time).

**Submission:** The submission can also be done through hand delivery to Merti Integrated Development Programme (MID-P), P.O. Box 687-60300 Office in Isiolo, opposite Galaxy Hospital or via email [midpprocurement@midpkenya.org](mailto:midpprocurement@midpkenya.org) on or before **25<sup>th</sup> April 2025, 5:00 pm EAT**.

**Quotations:** All prices shall be quoted in KES

Accepted languages of the offers: English.

## Questions?

In case of any need for clarification, please write to [midpprocurement@midpkenya.org](mailto:midpprocurement@midpkenya.org)

## 2) TECHNICAL SPECIFICATIONS/TERMS OF REFERENCE

### A) Scope of work

Supply of agroforestry seedling materials as per the specifications Annex 1 indicated:

Items will be delivered to four primary schools in Laikipia East: **Sirimon, Lairagwan, Nyariginu, and Likii.**

**NB:** Alternative offers will not be accepted.

MID-P reserves the right to award the contract based on the first and non-negotiated quotation.

**Eligibility Criteria & Required Documents** The invitation for bids is open to all eligible, duly registered companies/contractors with the necessary documentation in Laikipia County. Interested service providers must meet the following criteria and submit the required documents:

- Certificate of Incorporation
- Tax Compliance Certificate
- CR12
- Valid Business Operation Licenses
- Company Profile
- Business Permit
- Bank Statement (last 3 months)
- Recommendation Letter for Similar Works (not older than 2 years)
- Delivery Schedule

## B) Time-frame

Activity	Date
Invitation to tender	15 <sup>th</sup> April 2025
Bidder questions regarding the tender until	20 <sup>th</sup> April 2025
Submission of quotations until: deadline	25 <sup>th</sup> April 2025, 5:00 pm EAT
Information about planned awarding	28 <sup>st</sup> April 2025
Award of Contract	2 <sup>nd</sup> May 2025
Binding period, day until which the quotations have to remain valid	20 days
Start of the project Implementation	3 <sup>rd</sup> May 2025
End of project implementation	20 <sup>th</sup> May 2025

## C) Application process

This is an open tender procedure. All interested bidders are requested to submit their bid through hand delivery to Merti Integrated Development Programme (MID-P), P.O. Box 687-60300 Office in Isiolo or via email [midprocurement@midkenya.org](mailto:midprocurement@midkenya.org) on or before 25<sup>th</sup> April 2025, 5:00 pm EAT. Bids received after the deadline will not be considered. If offers are incomplete, bidders may be able to hand in missing documents within a deadline upon request by MID-P. MID-P reserves the right to extend the deadline for submission, if necessary.

### Additional information:

- The financial proposal/quotation shall contain all the prices for the individual services and items as well as the total price inclusive of VAT – fill annex 1
- All prices shall be quoted in KES.
- All of the side expenses (taxes, deliveries etc.) should be included into ultimate bid price. Any expenses exceeding bid price shall not be covered.
- Please also state the reference: **TENDER FOR THE SUPPLY OF AGROFORESTRY TREES** in your cover letter
- The bidder is responsible for the accuracy of the information provided in the proposal.
- The bidder agrees that MID-P does not return materials submitted at any stage of the tender or cater for any cost incurred while preparing the bids.
- The contract will be set up by MID-P. A contract set up by bidders won't be accepted.

## Evaluation of quotations and award criteria

The contract will be awarded upon the evaluation of both price and technical evaluation.

Award Criteria	
Price	40%
Proven prior experience	40%
Delivery time (Estimated period within which work will be completed)	20%

The price will be assessed according to the stated amount the quotation including discounts. Awarding will be in one lot - as specified in financial proposal (annex 1).

### D) Award

The winner of the tender will be selected within 7 business days from the deadline – with the possibility of extending this period if necessary to clarify the information contained in the proposals in writing.

Tender results will be communicated to all participants no later than 5 business days from the date of the decision by sending an email to the bidders. The winner of the tender will be sent a corresponding email within 5 business days from the moment when such a winner is selected.

In the event of a possible extension of the tender deadline by MID-P, the bidding period shall be extended, even if its expiry is determined according to a specific date or time, by the period by which the tender deadline is extended, unless otherwise agreed.

### Annex 1: Specification and Financial Proposal

No	Item	Variety	No: needed – quantity	Unit cost	Total cost
1.	Wood lot Tree seedlings	Grevillea Robusta	200 pcs		
		Cypress	200 pcs		
		Croton	200 pcs		
2.	Fruit tree seedlings	Mango - Kent, Tommy Van Dyke – 4 Months old	100 Pcs		



		Avocado- grafted hass- 4 months old	100 Pcs		
		Paw paw – Hybrid- 4 months old	100 Pcs		
		Oranges – 4 Months old	100 Pcs		
Transport Cost to the sites					
<b>GRAND TOTAL</b>					

**Prepared by:**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_

ID: \_\_\_\_\_

Phone number: \_\_\_\_\_

Date: \_\_\_\_\_

**Stamp:**